

NUKH Governing Body

Calendar and Reporting Schedule for 2026

Meeting	Meeting Theme	Matters to Receive	Attendee Invitations
Jan – April Thursday 26th March Held at: tbc	Partners	<p>Standing Items:</p> <ul style="list-style-type: none"> Adoption of minutes CEO Report Legal, Contractual and Compliance matters Strategy and Corporate Planning/Review Academic Operations Report Risk and Audit Report Governance, Ratifications, Acknowledgments and AOB <p>By Invitation Reporting – Partner Focus:</p> <ul style="list-style-type: none"> College Partnership Performance Reporting Partnership Health Recruitment Numbers Business Development 	<ul style="list-style-type: none"> EGMs Business Development Director General Manager Marketing & Recruitment (or equivalent) College Leaders (selection) Core topic specialist(s) – as requested by the Board
May – Aug Tuesday 30th July Held at: tbc	People	<p>Standing Items:</p> <ul style="list-style-type: none"> Adoption of minutes CEO Report Legal, Contractual and Compliance matters Strategy and Corporate Review Academic Operations Report Risk and Audit Report Governance, Ratifications, Acknowledgments and AOB <p>By Invitation Reporting – People Focus:</p> <ul style="list-style-type: none"> People Program WHS Program ESG Initiatives and Reporting 	<ul style="list-style-type: none"> Director of People and Engagement Chair of Academic Board Head of Change College Leaders (selection) Core topic specialist(s) – as requested by the Board
Sept – Dec Thursday 26th November Held at: tbc	Students	<p>Standing Items:</p> <ul style="list-style-type: none"> Adoption of minutes CEO Report Legal, Contractual and Compliance matters Strategy and Corporate Review Academic Operations Report Risk and Audit Report Governance, Ratifications, Acknowledgments and AOB <p>By Invitation Reporting – Students Focus:</p> <ul style="list-style-type: none"> Student Experience Annual College Performance Monitoring Academic Operations Overview 	<ul style="list-style-type: none"> EGMs College Leaders (selection) Students (selection of current / alumni) Core topic specialist(s) – as requested by the Board

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Standing Items Reports / Notifications:

Standing Items	Items to Raise	Reports / Notifications	Meeting - 2026
Adoption of minutes	<ul style="list-style-type: none"> Adoption of minutes of previous meeting 	<ul style="list-style-type: none"> Minutes from the third meeting of the previous year (previous year) Minutes from the first meeting of the calendar year Minutes from the second meeting of the calendar year 	<ul style="list-style-type: none"> Meeting 1 Meeting 2 Meeting 3
CEO Report	<ul style="list-style-type: none"> To receive a business performance and operational update from the CEO (UPE) 	<ul style="list-style-type: none"> CEO Report 	<ul style="list-style-type: none"> All meetings
Legal, Contractual and Compliance	<ul style="list-style-type: none"> To discuss any new/ongoing legal matters arising since the previous Governing Body meeting To discuss any new/ongoing compliance matters that apply to the regulatory setting of the business (OfS/CMA/UKVI) To receive notification of any statutory notices provided to the business 	<ul style="list-style-type: none"> OfS and Accounts timelines and data submission requirements OfS Annual Financial Return approval and submission (AFR) 	<ul style="list-style-type: none"> Meeting 2
Strategy and Corporate Planning/Review	<ul style="list-style-type: none"> To receive an update on the strategic/corporate planning provisions of the division 	<ul style="list-style-type: none"> To receive a budget and resource plan To receive the corporate planning provisions of the division 	<ul style="list-style-type: none"> Meeting 1 Meeting 2
Academic Operations	<ul style="list-style-type: none"> To receive an academic operations report To note the minutes of the NUKH Academic Board held on: XX-XX-XX To receive matters arising from the NUKH Academic Board Chair that require consideration of the Governing Body 	<ul style="list-style-type: none"> Academic Operations Report Education Strategy Review Update 	<ul style="list-style-type: none"> All meetings Meeting 2
Risk and Audit	<ul style="list-style-type: none"> To note the minutes of the NUKH Risk and Audit Committee held on: XX-XX-XX To receive matters arising from the NUKH Risk and Audit Committee Chair that require consideration of the Governing Body 	<ul style="list-style-type: none"> UPE Annual Risk Report OfS Prevent Monitoring Risk Assessment Review and Action Plan Review and Validation of Student Protection Plan and Access and Participation Statement 	<ul style="list-style-type: none"> Meeting 1 Meeting 2 Meeting 2
Governance, Ratifications and Acknowledgments, AOB	<ul style="list-style-type: none"> Governing Body Governance Matters approved by email between meetings (including Chairs actions) Other business for consideration Dates for Future Meetings 	<ul style="list-style-type: none"> To approve the Student Access and Participation Statement To approve the Student Protection Plan <p>End of Year Reports for:</p> <ul style="list-style-type: none"> Annual Governance Report Governing Body Effectiveness Program Prevent Report (Annual Prevent Declarations and Data Return – ADR - sign off) Annual ESG/Impact Report Annual WHS report (Group) Senior Executive Pay Report (Salary Disclosure Summary – Reserved for Directors only) Value for Money Report 	<ul style="list-style-type: none"> Meeting 2 Meeting 3 (all reports)

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By Invitation Reporting:

Reporting Item	Items to Raise	Reports / Notifications	Meeting - 2026
Partners	<ul style="list-style-type: none"> To receive partnership feedback from College leaders To discuss an operational summary of partnership performance of each business unit To review recruitment numbers in partnerships To receive a business development operational update 		<ul style="list-style-type: none"> Meeting 1
People	<ul style="list-style-type: none"> To receive the key initiatives, metrics and challenges of the UPE people agenda (Systems Architecture, Data & Compliance, Job Role Architecture and Talent Development) To receive an update on the WHS Program for FY27 To receive an annual ESG assessment of impact and progress against the recommended FY actions across the division To receive highlights of the initiatives and programmes of the Employee Networks or baseline initiatives of the ESG annual program To provide an update on the development of the Climate action working group initiatives 	<ul style="list-style-type: none"> Equitable treatment of staff Diversity, Equity and Inclusion Report (End of FY) Fostering the wellbeing of staff WHS Annual Effectiveness Assessment WHS End of FY Report Workforce Planning /Strategic Resource Allocation The Navitas Impact Report (FY) 	<ul style="list-style-type: none"> Meeting 2
Students	<ul style="list-style-type: none"> To hear from UPE College alumni and their experiences of Navitas UPE Colleges To receive College performance updates from a representative body of CDPs focusing on student experience and outcomes To receive the annual performance monitoring review for UPE (includes; student satisfaction survey results, learning & teaching outcomes, academic performance, governance and control and quality assurance activity) Student Outcomes and Experience summary discussions and future activity 	<ul style="list-style-type: none"> Outcomes of the Student Satisfaction Survey Learning & Teaching Outcomes Academic Performance, Governance and Control College Performance Monitoring Reports (APMRs) Academic Board Annual L&T Report Annual Programme Monitoring and Tracer Data Review 	<ul style="list-style-type: none"> Meeting 3